

Terms of Reference (TORs) for Editorial Services of the Local Government Councils Scorecard Initiative (LGCSCI) Report

Background

With support from the Democratic Governance Facility (DGF) and Flora Hewlett Foundation, Advocates Coalition for Development and Environment (ACODE) under its the Local Governments Councils Scorecard Initiative (LGCSCI) and the Center for Budget and Economic Governance (CBEG) commissioned a comprehensive study the functioning and performance of Local Governments in Uganda. The study set out to assess the performance of local governments in 2019 and upraise the functionality, financing and dynamics in local governance with the view to interrogate practices, norms, achievements and challenges and generate proposals for reform and improvement. The overall objective of the LGCSCI was to be realized through evidence collected from available documents, interviews with technical and political leaders and civic engagement meetings with citizen groups.

Description of the Assignment

ACODE is seeking the services of a professional editor to edit the study report titled “**2019 Local Government Councils Scorecard Initiative (LGCSCI)**”. The editing services should help ACODE to produce a clean report. The editor is expected to give ACODE feedback aimed at improving this report so that it can enter into ACODE publication process.

Scope of work for the Assignment

The scope of the editing should be done through reflections on the structure and style i.e. grammar, editorials, referencing, etc. You are supposed to edit the report in line with the study objectives.

Ethics and moral obligations during the review

The editor is expected to adhere to ethical tenets of confidentiality and honesty as he/she undertake this editing. Do not disseminate information that you will access in this report as you carry out the editing to unauthorized persons or entities.

Duration of the Assignment

The assignment will be conducted for a contract period of not more than seven (04) days, and if anything; not exceeding the 20th February 2020

Expected outputs

1. A draft of this research report with track changes showing well written edits and in-text comments.
2. A feedback letter

Reporting

The editor will be expected to send his/her feedback to the Research Director at Advocates Coalition for Development and Environment (ACODE) on this address: winstons.muhwezi@acode-u.org

Payment

1. The editor will be financially paid for his/her noble duty. If you agree to do the work, get in touch with Mr. Jonas Mbabazi (jmbabazi@acode-u.org Tel: 0771665575), Project Manager for LGCSCI at ACODE. The payment shall be in one installment after satisfactory execution of the assignment as stipulated in these TOR. This will include submission of acceptable outputs to the ACODE's Director of Research.