

# **Terms of Reference (TORs) for Review Services of the Local Government Councils Scorecard Initiative (LGCSCI) Report**

## **Background**

With support from the Democratic Governance Facility (DGF) and Flora Hewlett Foundation, Advocates Coalition for Development and Environment (ACODE) under its the Local Governments Councils Scorecard Initiative (LGCSCI) and the Center for Budget and Economic Governance (CBEG) commissioned a comprehensive study the functioning and performance of Local Governments in Uganda. The study set out to assess the performance of local governments in 2019 and upraise the functionality, financing and dynamics in local governance with the view to interrogate practices, norms, achievements and challenges and generate proposals for reform and improvement. The overall objective of the LGCSCI was to be realized through evidence collected from available documents, interviews with technical and political leaders and civic engagement meetings with citizen groups.

## **Description of the Assignment**

ACODE is seeking the services of a consultant with experience in local governance and assessment/scoring of leaders, to review the study report titled “**2018/2019 Local Government Councils Scorecard Initiative (LGCSCI)**”. The review should help ACODE to produce a clean and presentable report. The Reviewer is expected to give ACODE feedback aimed at improving this report so that it can enter into ACODE publication process.

## **Scope of work for the Assignment**

The scope of the review should be through reflections on the report in light of the history of decentralization, political economy of decentralized service delivery, objectives of LGCSCI and envisaged parameters in the scorecard. You are supposed to review the report in line with the objectives that created the LGCSCI. Specifically, you will be expected:

- a) To assess the coherency and flow in the 2018/2019 LGCSCI report
- b) To assess the extent to which the 2018/2019 LGCSCI report is consistent with the project goal and objectives
- c) To assess the extent to which activities and outputs in 2018/2019 LGCSCI report are consistent with intended impacts and effects
- d) To point out the extent to which the 2018/2019 LGCSCI report points out the effectiveness of bridging the divide between citizens and government (local and central government)
- e) To assess the extent to which the capacity of elected leaders has been built to fulfill their mandates
- f) To assess the extent to which the 2018/2019 LGCSCI report communicates LGCSCI influence at the local and national advocacy
- g) To assess how 2018/2019 LGCSCI report teases out factors responsible for the achievement or failure of LGCSCI objectives.
- h) To tease the extent to which the 2018/2019 LGCSCI report documents the the benefits of the project and weaves in how sustainable the project will be
- i) To assess the relevancy of LGCSCI as articulated in the 2018/2019 LGCSCI report

## **Ethics and moral obligations during the review**

The Reviewer is expected to adhere to ethical tenets of confidentiality and honesty as you undertake this editing. Do not disseminate information that you will access in this report as you carry out the editing to unauthorized persons or entities.

## **Duration of the Assignment**

The assignment will be conducted for a contract period of not more than seven (04) days, and if anything; not exceeding the 15<sup>th</sup> February 2020

## **Expected Expertise Required for the Task**

The task will need somebody with proven understanding of decentralization, citizen participation, local government structures, advocacy and civil society organizations. He/she will be required to have proven writing and editing skills. He/she should be competent in the fields in the functionality of local governance in Uganda. He/she should have conceptual and analytical as well as writing skills.

### **6.0. Expected Outputs:**

The deliverables include:

1. A draft report (with track changes) of the review/suggestions/edits made
2. A feedback letter highlighting impressions made

## **Reporting**

1. The Reviewer will be expected to send his/her feedback to the Research Director at Advocates Coalition for Development and Environment (ACODE) on this address: [winstons.muhwezi@acode-u.org](mailto:winstons.muhwezi@acode-u.org)

## **Payment**

1. The Reviewer will be financially paid for his/her noble duty. If you agree to do the work, get in touch with Mr. Jonas Mbabazi ([imbabazi@acode-u.org](mailto:imbabazi@acode-u.org) Tel: 0771665575), Project Manager for LGCSCI at ACODE. The payment shall be in one installment after satisfactory execution of the assignment as stipulated in these TOR. This will include submission of acceptable outputs to the ACODE's Director of Research.