



TERMS OF REFERENCE

CAPACITY BUILDING FOR SELECTED STANDING COMMITTEES OF DISTRICT COUNCILS (NWOYA, MASINDI, APAC, ARUA)

1. Background

The Local Government Councils Scorecard Initiative (LGCSCI) is a social accountability initiative that seeks to deepen local governance by strengthening political accountability of elected local leaders and citizens' demand for excellence in the provision of service delivery by their local governments. The initiative is implemented by ACODE and ULGA. Through the capacity building component of the initiative, ACODE and ULGA have trained local government leaders on their roles and responsibilities on an annual basis. Peer to peer learning sessions among local governments have also been organized to ensure that best practices are shared.

During May and April 2018, ACODE organized workshops in the districts of Nwoya, Masindi, Apac and Arua to launch the findings of the FY 2016/17 local government assessments. The district dissemination workshops brought together members of council, technical staff as well as chairpersons of the district land boards and the Public Accounts Committees (PAC) from the four districts. The workshops focused on addressing district specific capacity gaps that were heightened in the scorecard reports. One of the outcomes from all 4 dissemination workshops was the need to organize follow up strategic meetings with selected committees of council with a view of improving their functionality. This assignment will therefore be building on the efforts registered in April and May 2018.

2. Objectives

The overall objective of the assignment is to work with and provide support to the LGCSCI research team to train the selected standing committees of councils from Nwoya, Masindi, Apac and Arua districts.

3. Specific Objectives

- To enhance and deepen the understanding of the roles and responsibilities of standing committees of council and their members;
- To build capacity of committee members to plan and implement their work plans as a basis for improved quality of debates in council;
- To deepen members' appreciation about the importance of monitoring government programs as a prerequisite for effective and efficient service delivery.

4. Tasks and outputs

The consultant will undertake the following tasks and ensure the following outputs:

- Work with the LGCSCI team to develop and compile training materials to be used for the training.
- Work with LGCSCI staff to facilitate sessions at the district trainings.
- Work with LGCSCI research team to review and finalise a training manual for Standing Committees of Local Government Councils.

5. Timing and duration

This assignment will be undertaken over a period of 20 days spread out through October and November 2018, effective Monday 15th October 2018. A final schedule with actual dates will be shared at the point of signing the contract.

6. Reporting lines and administrative support

The consultant will report to the Executive Director of ACODE and will work closely with the project manager LGCSCI in execution of this task.

7. Remuneration

Remuneration for this assignment will be based on competitive market rates for consultancies at local government level. The fees will include professional fees as well as per diem rates payable in two installments. The first installment (40%) will be paid at the beginning of the assignment after signing the contract and submission of the training manual. The second installment (60%) will be paid after submission of the final report and completion of the assignment.

8. Qualifications

- The minimum qualifications for the assignment will be a Bachelor's degree in Humanities.
- At least 10 years' experience in local governance and local council development.
- Hands on experience in local government political or technical practice will be an added advantage.

9. Deadline for application

Interested Candidates should send in their applications together with their CVs and academic documents to acode@acode-u.org or oscord.otile@acode-u.org by Thursday 11, October 2018. Please indicate your preferred start date in your cover letter. Only shortlisted applicants will be contacted.

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